

To  
The Center Incharge

Subject: **Admissions Spring Term 2017**

Dear Center Incharge

Reference to the Spring Term 2017 admissions you are kindly informed that;

1. Prospectuses 2017 are available in the Directorate of Distance Education.
2. All the centers Incharge should furnish detail merit list of the candidates applied for admission in various subjects. The pattern should be;

S.No	Name	Father Name	SSC	HSSC	Bachelor	Master	Formula	Merit/Points	Remarks

3. Merit Calculation
  - i. Percentage of Marks obtained in Matric
  - ii. Percentage of Marks obtained in FA/FSc/DAE/D.Com
  - iii. Percentage of Marks obtained in B.A/B.Sc/B.Com/ + relevant subjectTotal = ( A+B+C)/6 = Merit  
For MEd (Total = (A+B+C)/9 = Merit)

Note: Relevant subject means the subject if offered at B.A/B.Sc level, in which the admission is being sought e.g. B.Ed in case of M.Ed.

4. All the admission forms + Documents + merit List (hard and soft copy) should be submitted to the DDE on or before 31 July, 2017.

**Best regards**

**Director**